



Office of the University Registrar  
 Student Union 1, Room 2101  
 4400 University Drive, MS 3D1  
 Fairfax, VA 22030  
 (703) 993-2441, Fax (703) 993-4668

## GRADUATE STUDENT REQUEST FOR UNDERGRADUATE COURSE REGISTRATION

Student's Name: \_\_\_\_\_ G#: \_\_\_\_\_

Mason E-mail: \_\_\_\_\_ Student's Phone: \_\_\_\_\_

Requested Term/Year:  Spring  Summer  Fall \_\_\_\_\_  
 Year

CRN	Department	Course #	Section #	# of Credits

\_\_\_\_\_ Date \_\_\_\_\_  
 Student's Signature

1. Submit this form to the Office of the University Registrar by the Last Day to Add the course. See registrar.gmu.edu for specific add deadlines.
2. It is the student's responsibility to verify enrollment via Patriot Web within 2 business days.
3. If the course is closed please contact the instructor of the course for permission to register.

Permission of Instructor required (if closed\*):

\_\_\_\_\_ Date \_\_\_\_\_  
 Instructor's Signature

\*Please note that some departments may have different capacity overload procedures. Contact department for their specific policy.